

APFP – 10th Project Management Meeting (PMM10)

22 April 2014, Kuala Lumpur, Malaysia

DRAFT AGENDA

1. Welcome Remarks by Dr. Raman Letchumanan, Project Director
 2. Remarks by IFAD
 3. Adoption of Agenda
 4. Matters Arising from 9th Project Management Meeting (PMM9)
 5. Progress on implementation of the AWPB 2014 and challenges for completion by 30 June 2014
 - a. Indonesia Component
 - b. Malaysia Component
 - c. Philippines Component
 - d. Viet Nam Component
 - e. Regional Component
 6. Report by Partner Countries
 - a. Brunei Darussalam (Progress with NAP)
 - b. Singapore (Progress with regional monitoring)
 7. Project management and administration
 - a. Status of financial & audit report 2013
 - b. Project and budget completion/closure procedures
 - c. Format and timing of Final Project Report
 - d. Achievement of indicators and targets in the LFA
 - e. Terminal evaluation mission (Terms of Reference and schedule)
 - f. Arrangements for audit of 2014 expenses
 8. Calendar of remaining events
 9. Confirmation of next meeting(s)
 10. Other matters
 11. Closing
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TENTATIVE PROGRAMME	
07.45 – 08.30	<i>Registration</i>
08.30 – 08.35	1. Welcome Remarks by Dr. Raman Letchumanan, Project Director
08.35 – 08.40	2. Remarks by IFAD
08.40 – 08.45	3. Adoption of Agenda
08.45 – 09.15	4. Matters Arising from 9 th Project Management Meeting (PMM9)
09.15 – 10.15	5. Progress on implementation of the AWPB 2014 and challenges for completion by 30 June 2014 a. Indonesia Component b. Malaysia Component
10.15 – 10.30	<i>Refreshments</i>
10.30 – 11.30	c. Philippines Component d. Viet Nam Component e. Regional Component
11.30 – 12.00	6. Report by Partner Countries a. Brunei Darussalam (Progress with NAP) b. Singapore (Progress with regional monitoring)
12.00– 13.00	7. Project management and administration a. Status of financial & audit report 2013 b. Project and budget completion/closure procedures
13.00 - 13.45	<i>Lunch</i>
13.45 – 15.45	7. Project management and administration c. Format and timing of Final Project Report d. Achievement of indicators and targets in the LFA e. Terminal evaluation mission (Terms of Reference and schedule) f. Arrangements for audit of 2014 expenses
15.45 – 16.15	8. Calendar of remaining events
16.15 – 16.30	<i>Refreshments</i>
16.30 – 16.45	9. Confirmation of next meeting(s)
16.45 - 17.00	10. Other Matters
17.00 - 17.30	11. Closing